

Funding Opportunity for Workshop Registration

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to announce a funding opportunity for participants interested in attending the upcoming workshop titled "[Workshop Title]" scheduled for [Insert Date] in [Insert Location]. This workshop aims to [briefly describe the purpose and objectives of the workshop].

To support attendees, we are offering funding assistance to cover the registration fees. We encourage applicants from [target audience/field] to apply. The funding will be awarded based on [mention criteria, e.g., need, merit, etc.].

Interested individuals should submit their applications by [Insert Application Deadline]. Please include the following in your application:

- A brief statement of intent
- Your CV or resume
- Any pertinent supporting documents

For more information on the workshop and the funding opportunity, please visit [Insert Website] or contact us at [Insert Contact Information].

We look forward to your application and hope to see you at the workshop!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]