

[Your Name]

[Your Title]

[Department Name]

[University Name]

[University Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Department Name]

[University Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Student Name] for the teaching assistantship position in your department. I have had the pleasure of working with [him/her/them] for [duration] in [course name or context], during which [he/she/they] consistently demonstrated outstanding academic abilities and a genuine passion for teaching.

[Student Name] possesses a strong understanding of [subject matter] and the ability to convey complex concepts in an easily digestible manner. [He/She/They] engages well with peers and students, fostering an environment conducive to learning. Furthermore, [his/her/their] dedication and enthusiasm have made a significant impact on the learning experience of those [he/she/they] has assisted.

I firmly believe that [Student Name] will be a valuable asset to your team and contribute to the academic success of students in your department. I highly recommend [him/her/them] for the teaching assistantship without reservation.

Thank you for considering [his/her/their] application. Please feel free to contact me at [your phone number] or [your email] if you have any questions or require further information.

Sincerely,

[Your Name]

[Your Title]