

# Talent Agreement

Date: [Insert Date]

[Talent Name]

[Talent Address]

[City, State, Zip]

Dear [Talent Name],

We are pleased to present this talent agreement for your participation in our upcoming corporate retreat scheduled for [Insert Retreat Dates] at [Insert Location]. We believe your contributions will greatly enhance the experience for all attendees.

## Terms of Agreement

- **Scope of Work:** [Describe the services to be provided by the talent]
- **Compensation:** [Specify payment terms]
- **Travel and Accommodation:** [Outline travel and lodging arrangements]
- **Duration:** [Specify duration of engagement]
- **Cancellation Policy:** [Describe cancellation terms]

Please indicate your acceptance of this agreement by signing below and returning a copy to us by [Insert Response Date].

We look forward to collaborating with you for a successful retreat!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip]

## Acceptance

By signing below, I, [Talent Name], accept the terms outlined in this agreement.

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[Talent Signature]

Date: \_\_\_\_\_