

Confirmation of Sponsorship

Date: [Insert Date]

[Sponsor's Name]

[Sponsor's Title]

[Sponsor's Company]

[Sponsor's Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are pleased to confirm your sponsorship of memorabilia for the upcoming [Event Name] scheduled on [Event Date]. Your generous support will play a vital role in making this event a success.

As per our agreement, your sponsorship includes the following benefits:

- Inclusion of your company logo on all event memorabilia.
- Recognition during the event announcement.
- Promotion through our event marketing materials.

We appreciate your commitment and look forward to collaborating with you to create a memorable experience for all participants. Should you have any questions or require further information, please do not hesitate to contact us at [Your Contact Information].

Thank you once again for your support!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]