

# Letter of Demand for Live-Streaming Support

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request live-streaming support for our upcoming conference, [Conference Name], which is scheduled to take place on [Date] at [Location]. Given the importance of this event, we aim to reach a wider audience while ensuring accessibility for all participants.

We are looking for a comprehensive live-streaming solution that includes the following:

- High-quality video and audio streaming
- Technical support during the event
- Integration with our registration platform
- Interactive features such as live Q&A or polling

We believe that your expertise in providing live-streaming services aligns perfectly with our needs, and we are keen to discuss potential collaboration. Please let us know your availability for a brief meeting to explore how we can work together on this project.

Thank you for considering our request. We look forward to your positive response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]