

Application for Security Guards for Wedding

Date: [Insert Date]

To,

[Recipient Name]

[Company Name]

[Company Address]

Dear [Recipient Name],

I am writing to formally request the provision of professional security guard services for an upcoming wedding event. The wedding is scheduled to take place on [Wedding Date] at [Venue Name & Address].

Given the importance of ensuring a safe and secure environment for our guests, we require a team of skilled security personnel to manage the entrance, oversee the event, and maintain orderly conduct throughout the day.

We anticipate approximately [Number of Guests] attendees and request your team to be present from [Start Time] to [End Time]. Please provide us with your availability, pricing, and any other relevant details.

Thank you for considering our request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Address]