

Recommendation for [Volunteer's Name]

Date: [Insert Date]

To Whom It May Concern,

I am writing to wholeheartedly recommend [Volunteer's Name] for a volunteer role at [Non-Profit Organization Name]. As [his/her/their] [your relationship to volunteer, e.g., supervisor, colleague, etc.] at [Your Organization or Context], I have had the pleasure of working alongside [him/her/them] for [duration] and can confidently speak to [his/her/their] exceptional capabilities and dedication.

[Volunteer's Name] has consistently demonstrated an unwavering commitment to [describe relevant cause or mission]. During [his/her/their] time with us, [he/she/they] has been instrumental in [describe specific projects or tasks they have helped with]. For example, [provide a detailed account of a project or contribution]. This initiative not only [describe the impact of their work], but also showcased [his/her/their] ability to [mention skills or qualities, e.g., leadership, teamwork, creativity].

In addition to [his/her/their] practical contributions, [Volunteer's Name] brings a positive attitude and an infectious enthusiasm that uplifts our team and motivates those around [him/her/them]. [He/She/They] is always willing to lend a helping hand, offer thoughtful insights, and engage with community members in a meaningful way.

I believe that [Volunteer's Name] would be an tremendous asset to [Non-Profit Organization Name]. [He/She/They] possesses the skills, passion, and dedication required to excel in a volunteer capacity, and I have no doubt that [he/she/they] will make significant contributions to your team.

If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Your Address]