

Calling All Vendors!

Dear [Vendor Name],

We are excited to invite you to our upcoming event on [Event Date] at [Event Location]. This is a fantastic opportunity for you to showcase your products and services while connecting with potential customers.

Event Details:

- **Date:** [Event Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Event Location]
- **Booth Fee:** [Booth Fee]

Join us for a day filled with networking, great food, and fun activities! Don't miss out on this opportunity to expand your business horizons.

Please RSVP by [RSVP Date] to secure your spot.

We look forward to seeing you there!

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Contact Information]