

# Corporate Income Tax Threshold Adjustment Notification

[Date]

[Recipient Name]

[Recipient Position]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are writing to inform you of an important adjustment to the corporate income tax thresholds that will take effect on [Effective Date]. This adjustment has been made in accordance with [Regulatory Authority/Legislation] to ensure compliance with the new tax regulations.

The new thresholds are as follows:

- Corporate Income Tax Threshold: [New Threshold Amount]
- Level of Taxation: [Applicable Tax Rate]

Please ensure that your financial team is updated regarding these changes and adjust your tax calculation processes accordingly to avoid any potential discrepancies in your filings.

If you have any questions or require further clarification, feel free to contact our office at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]