

Engagement Letter for Rental Property Tax Deduction Advisory Services

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our understanding of the engagement to provide advisory services regarding rental property tax deductions for the tax year [Insert Year]. This letter outlines the scope of our services and the terms of our engagement.

Scope of Services

Our services will include the following:

- Review of rental property documentation and expenses
- Identification of potential tax deductions
- Preparation of necessary documentation for tax filing
- Consultation regarding tax implications and strategies

Fees

Our fees for these services will be based on [insert fee structure, e.g., hourly rate, flat fee]. An estimate of fees for this engagement is as follows: [Insert Estimate].

Client Responsibilities

To effectively provide our services, we require your cooperation in supplying accurate information and documentation relevant to your rental property. This includes, but is not limited to, lease agreements, income records, and expense receipts.

Termination

This engagement may be terminated by either party with written notice. Upon termination, all fees incurred to the date of termination will be due and payable.

If the terms of this engagement are acceptable, please sign and return a copy of this letter.

Best regards,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Accepted and agreed by:

[Client's Name]

Date: _____