

# Engagement Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

**Dear [Client's Name],**

We are pleased to confirm our engagement to provide international tax restructuring services to [Client's Company Name] (the "Client"). This letter outlines the scope of our services, our professional responsibilities, and the terms of our engagement.

## **Scope of Services**

Our services will include, but are not limited to:

- Assessment of current tax structures
- Analysis of international tax implications
- Recommendations for restructuring
- Implementation support and compliance assistance

## **Professional Responsibilities**

We will perform our services in accordance with the applicable professional standards and regulations. We will keep your information confidential in accordance with our privacy policy.

## **Fees and Payment**

Our fees will be based on the time spent on your engagement and will be billed monthly. An estimate of the total fees will be provided upon request.

## **Confirmation of Terms**

If this letter accurately reflects your understanding of our engagement, please sign and return one copy to us.

Thank you for the opportunity to work with you.

**Sincerely,**

[Your Name]

[Your Title]

[Your Company]

**Agreed and Accepted:**

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[Client's Name]

Date: \_\_\_\_\_