

# Reference Letter for [Nursing Candidate's Name]

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Hospital Name]  
[Hospital Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Nursing Candidate's Name] for a nursing position at [Hospital Name]. I have had the pleasure of working with [him/her/they] for [duration], during which [he/she/they] served as a [Nursing Candidate's Position] at [Your Institution/Organization].

[Nursing Candidate's Name] has consistently demonstrated exceptional clinical skills, compassion, and a strong work ethic. [He/She/They] is highly knowledgeable in patient care procedures and has been a pivotal member of our team. [His/Her/Their] ability to handle high-pressure situations with grace and professionalism makes [him/her/they] an outstanding candidate for your nursing department.

In addition to [his/her/their] nursing skills, [Nursing Candidate's Name] possesses excellent communication abilities, which enable [him/her/they] to build rapport with patients and collaborate effectively with colleagues.

I am confident that [Nursing Candidate's Name] would be a valuable addition to your team at [Hospital Name]. [He/She/They] brings not only expertise and dedication but also positivity that enhances the work environment.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address]. Thank you for considering this recommendation.

Sincerely,

[Your Name]  
[Your Position]