

Consolidated Financial Statement Update

Date: [Insert Date]

To: [Board of Directors]

From: [Your Name]

Subject: Update on Consolidated Financial Statements for Board Review

Dear Members of the Board,

I am writing to provide an update on the consolidated financial statements for the period ending [Insert Date]. Enclosed in this letter, you will find the latest financial statements along with a summary of key highlights:

- Total Revenue: \$[XXXXXXX] - [Percentage]% increase/decrease from previous period.
- Total Expenses: \$[XXXXXXX] - [Percentage]% increase/decrease from previous period.
- Net Income: \$[XXXXXXX] - [Percentage]% increase/decrease from previous period.
- Key Drivers of Change: [Brief Summary of Main Factors Impacting Results].

We encourage you to review the attached documents prior to our upcoming meeting on [Insert Meeting Date]. Your insights and feedback will be invaluable as we move forward.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company]