

Consolidated Financial Statement Request

Date: [Insert Date]

[Auditor's Name]

[Auditing Firm's Name]

[Auditing Firm's Address]

Dear [Auditor's Name],

We are in the process of preparing for the upcoming audit of our financial statements for the fiscal year ending [Insert Date]. In order to facilitate a thorough assessment, we kindly request copies of the consolidated financial statements for [Company Name] and its subsidiaries.

Specifically, we would like the following documents:

- Consolidated Balance Sheet
- Consolidated Income Statement
- Consolidated Statement of Cash Flows
- Notes to the Consolidated Financial Statements

Please provide these documents at your earliest convenience, preferably by [Insert Deadline]. If there are any issues or if you require further information, do not hesitate to reach out to me directly.

Thank you for your attention to this matter. We appreciate your cooperation and look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Phone Number]

[Your Email Address]