

Dear Shareholder,

We are pleased to inform you about the forthcoming dividend distribution expected for the financial year ending October 2023.

The Board of Directors has reviewed the financial performance and has decided to declare a dividend of \$X per share. This decision reflects our commitment to delivering value to our shareholders while maintaining a strong financial position.

The dividend payment is scheduled for **[Payment Date]**. Shareholders on record as of **[Record Date]** will be eligible to receive this dividend.

Thank you for your continued support as we strive to achieve growth and profitability.

Sincerely,
[Your Name]
[Your Position]
[Company Name]