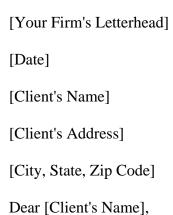
# **Audit Engagement Acceptance Letter**



We are pleased to confirm our acceptance of the engagement to conduct a special audit for the investigation of discrepancies identified in your financial records. This letter outlines the terms and conditions under which we will conduct our audit.

## **Scope of the Engagement**

The objective of this special audit is to examine specific discrepancies and provide insights regarding [brief description of discrepancies]. Our procedures will include, but are not limited to:

- Reviewing relevant financial documents and records
- Conducting interviews with key personnel
- Performing analytical procedures

#### **Timeline**

We anticipate beginning the audit on [start date] and expect to provide our findings by [completion date].

### **Fees**

Our fees for this engagement will be based on the time spent by our personnel at their respective hourly rates plus any direct expenses incurred. A detailed estimate will be provided in advance.

## **Terms of Engagement**

Our engagement will be subject to our standard terms and conditions, which include confidentiality provisions and limitations of liability.

Sincerely,			
[Your Name]			
[Your Title]			
[Your Firm's Name]			
Accepted by:			
	Date:	_	
[Client's Name]			
[Client's Title]			

Please confirm your acceptance of this engagement by signing and returning a copy of this letter. We look forward to working with you on this important matter.