

# Shareholder Agreement Advisory Services Agreement

**Date:** [Insert Date]

**From:** [Your Name]  
[Your Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

**To:** [Client Name]  
[Client Company Name]  
[Client Address]  
[City, State, Zip Code]

## **Subject: Shareholder Agreement Advisory Services**

Dear [Client Name],

We are pleased to present this Advisory Services Agreement for the preparation and review of the Shareholder Agreement for [Client Company Name]. The goals of this agreement are as follows:

- To provide a thorough analysis of the existing Shareholder Agreement.
- To recommend modifications and enhancements that align with the company's strategic goals.
- To facilitate communication between shareholders during the drafting and revision process.

The scope of our services will include, but not be limited to:

1. Initial consultation to understand your needs and objectives.
2. Drafting the Shareholder Agreement in accordance with applicable laws and regulations.
3. Review and revisions based on shareholder feedback.
4. Finalization of the agreement and guidance on execution.

Our fees for these services will be [Insert Fee Structure]. Payment is due upon [Insert Payment Terms].

If you agree with our proposed services and terms, please sign below to confirm your acceptance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

**Accepted by:**

[Client Name]

[Client Position]

[Client Company Name]

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Signature | Date