

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to provide a character reference for [Tenant's Full Name], who is applying to rent your apartment located at [Apartment Address]. I have known [Tenant's First Name] for [duration] as [his/her/their] [relation, e.g., friend, coworker, neighbor] and can confidently say that [he/she/they] would make a responsible and trustworthy tenant.

[Tenant's First Name] demonstrates excellent qualities that make [him/her/them] an ideal candidate. [He/She/They] is always punctual with payments and has a respectful attitude towards [his/her/their] living environment and neighbors. [Provide a specific example, such as: For instance, when we lived in the same building, [he/she/they] consistently maintained a clean and orderly space and was always considerate regarding noise during late hours.]

Moreover, [Tenant's First Name] communicates effectively and will address any concerns or issues in a timely manner. I have seen [him/her/them] handle challenges gracefully, which I believe will translate to being a responsible and accommodating tenant.

In conclusion, I wholeheartedly recommend [Tenant's Full Name] as a reliable and respectful tenant for your apartment. If you have any further questions or need additional information, please feel free to reach me at [Your Phone Number] or [Your Email Address].

Thank you for considering this reference!

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]