

Date: [Insert Date]

To Whom It May Concern,

I am writing to recommend [Applicant's Name] as a tenant for your apartment located at [Apartment Address]. I have known [Applicant's Name] for [Duration of Acquaintance] and can attest to their responsible nature and reliability.

[Applicant's Name] has always been punctual with their financial obligations and has maintained a clean and orderly living environment. I believe they would be a great addition to your community.

If you have any further questions or need additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Best regards,

[Your Name]

[Your Address]

[Your City, State, Zip Code]