

# Management Report Feedback Request

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

Subject: Request for Feedback on Management Report

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request your feedback on the recently submitted management report titled "[Report Title]," which was shared with you on [Date of Submission]. Your insights and expertise would be invaluable in ensuring its effectiveness and clarity.

Please take a moment to review the report and provide any comments or suggestions you may have by [Feedback Deadline]. Your feedback will greatly contribute to the improvement of our future reports and decision-making processes.

Thank you for your time and support. I look forward to your valuable feedback.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]