

Client Acceptance Letter

Date: [Insert Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

Dear [Client Name],

We are pleased to inform you that after our preliminary review, we accept your request for our financial due diligence services for [Project/Transaction Name]. This acceptance marks the beginning of our professional relationship, and we look forward to working closely with you.

The scope of our financial due diligence will include but is not limited to the following:

- Review of financial statements
- Assessment of financial models
- Evaluation of key financial metrics
- Identification of potential risks and opportunities

Please find attached our engagement letter, which outlines the terms and conditions of our services. We kindly ask you to review it and return a signed copy at your earliest convenience.

If you have any questions or require further information, please do not hesitate to reach out to us.

Thank you for choosing [Your Company Name]. We are excited to assist you with this important project.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]