

Notification of Client Data Exposure

Date: [Insert Date]

Dear [Client's Name],

We are writing to inform you of a recent incident that may have exposed your personal data. On [Date of Incident], we discovered that sensitive information related to our clients, including your data, may have been accessed by unauthorized individuals.

We take this matter very seriously and are currently investigating the incident. We have implemented measures to strengthen our security protocols to prevent such occurrences in the future.

Details of the Exposure

The following information may have been compromised:

- Name
- Email Address
- Phone Number
- Account Details

What You Can Do

We recommend that you take the following precautions:

- Change your passwords for all online accounts.
- Monitor your financial statements for any unauthorized activity.
- Consider placing a credit freeze or fraud alert on your credit report.

Remedies We Are Offering

To assist you during this time, we are offering:

- One year of free credit monitoring services.
- Identity theft protection resources.
- Access to a dedicated support team to address your concerns.

We sincerely apologize for any inconvenience this may cause and are fully committed to protecting your personal information. If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]