

Audit Feedback Acknowledgment

Date: [Insert Date]

[Auditor's Name]

[Auditor's Position]

[Company/Organization Name]

[Company Address]

Dear [Auditor's Name],

Thank you for your recent audit of our [department/process/system]. We appreciate the time and effort you dedicated to providing detailed feedback and insights regarding our operations.

We acknowledge receipt of your feedback and are committed to addressing the points raised in your report. Your observations will be instrumental in our continuous improvement efforts.

Should you have any further questions or suggestions, please do not hesitate to reach out.

Thank you once again for your constructive feedback.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]