

# Final Notice of Liquidation

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

Dear [Supplier's Contact Person],

We regret to inform you that [Company Name] is initiating liquidation proceedings. As such, we will not be able to continue operations and settle any outstanding invoices.

We appreciate your support and partnership over the years. Please find attached any relevant documentation pertaining to your outstanding invoices.

If you have any questions or require further clarification, please do not hesitate to contact us at [Contact Information].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]