

Quarterly Tax Estimation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this letter finds you well. As a self-employed individual, it is important to keep track of your quarterly estimated tax payments. Below is an estimated tax calculation for the upcoming quarter:

Estimated Income

Expected Income: \$[Insert Amount]

Estimated Expenses

Expected Business Expenses: \$[Insert Amount]

Taxable Income

Taxable Income: \$[Insert Amount]

Estimated Tax Liability

Estimated Tax Liability: \$[Insert Amount]

Quarterly Payment Due

Quarterly Payment Due: \$[Insert Amount]

It is recommended that you make this payment by [Insert Due Date] to avoid any penalties.

Should you have any questions or require further assistance, please feel free to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Name]