

Quarterly Tax Estimation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Tax Authority's Name]

[Tax Authority's Address]

[City, State, Zip Code]

Subject: Quarterly Tax Estimation Submission

Dear [Tax Authority's Name],

I am writing to submit my estimated tax payment for the quarterly period ending [Insert Ending Date]. As a freelancer, I understand the importance of staying compliant with tax obligations.

Based on my income projections for this quarter, I estimate my taxable income to be [Insert Estimated Income]. Accordingly, I am submitting a payment of [Insert Estimated Tax Amount] as my quarterly tax obligation.

Please find enclosed my payment along with any required forms. If you need any further information or documentation, please feel free to contact me at the information provided above.

Thank you for your attention to this matter.

Sincerely,

[Your Name]