

Charity Financial Audit Confirmation

Date: [Insert Date]

To: [Name of Auditor]
[Auditor's Firm]
[Firm Address]
[City, State, Zip Code]

Dear [Name of Auditor],

We are writing to confirm that [Charity Name], located at [Charity Address], is undergoing a financial audit for the fiscal year ending [Fiscal Year End Date]. The audit is being conducted by [Auditor's Firm Name] in accordance with generally accepted auditing standards.

As part of this confirmation, we can affirm that the financial records and statements provided to you are complete and accurate to the best of our knowledge. We acknowledge that you will rely on these documents for your audit and further confirm that all transactions have been recorded properly.

If you require any additional information or documentation to assist in the audit process, please do not hesitate to reach out to us at [Charity Contact Information].

Thank you for your attention to this matter. We appreciate your efforts in ensuring the financial integrity of our organization.

Sincerely,

[Your Name]
[Your Title]
[Charity Name]
[Charity Contact Information]