

# Audit Engagement Acceptance Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to inform you that we accept the engagement to conduct a forensic audit for [Client's Company Name] as outlined in our proposal dated [Insert Proposal Date]. We look forward to understanding the specific objectives of your audit and working closely with your team.

The following terms will govern our engagement:

- Scope of Work: [Insert Scope]
- Timeline: [Insert Timeline]
- Fees: [Insert Fee Structure]

Please indicate your acceptance of this engagement by signing below and returning a copy of this letter. Should you have any questions or require further clarification, feel free to contact us.

Thank you for the opportunity to work with you.

Sincerely,

[Your Name]

[Your Title]

[Your Firm's Name]

[Your Contact Information]

Accepted by:

[Client's Authorized Signature] \_\_\_\_\_

Date: \_\_\_\_\_