

Pricing Structure Clarification

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to clarify our current pricing structure to ensure transparency and avoid any misunderstandings.

Pricing Details:

- Product/Service A: [Price] - [Description]
- Product/Service B: [Price] - [Description]
- Product/Service C: [Price] - [Description]

Additionally, please note the following:

- Discounts available for bulk purchases
- Payment terms and conditions
- Validity period for the quoted prices

If you have any questions or require further clarification, please do not hesitate to contact us.

Thank you for your understanding and continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]