

# Flexible Repayment Arrangement Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to discuss my current repayment arrangement concerning [Loan Account Number or Description]. Due to [briefly explain your situation, e.g., temporary financial hardship, medical expenses], I am seeking a flexible repayment arrangement.

I propose the following changes to my repayment schedule:

- Reduced monthly payment amount of [insert amount] for [insert duration, e.g., 6 months].
- Resumption of regular payments starting on [insert date].
- [Any additional terms you wish to propose].

I believe this arrangement will allow me to meet my obligations while managing my current financial situation effectively. I am committed to fulfilling my responsibilities and appreciate your understanding and support.

Thank you for considering my request. I look forward to your positive response. Please feel free to contact me at [insert phone number] or [insert email] if you wish to discuss this matter further.

Sincerely,

[Your Name]