

Subject: Networking Request for Available Position

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am currently seeking new career opportunities in [Your Field/Industry]. I came across your profile on [Platform/Website] and was impressed by your experience at [Recipient's Company].

I am reaching out to inquire if you might be aware of any available positions within your organization or if you could offer any advice on how to navigate the application process at [Recipient's Company]. I have a background in [Your Experience/Skills], and I believe I could contribute positively to your team.

I would greatly appreciate any insights you could share or if you would be open to a brief conversation over coffee or a call. Thank you for considering my request, and I hope to hear from you soon.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]

[Your LinkedIn Profile] (optional)