

Design Request for Adapted Merchandise

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Dear [Designer's Name],

I hope this message finds you well. I am writing to request your assistance in designing adapted merchandise that aligns with our vision for [specific project or theme]. Our goal is to create products that are not only functional but also appealing to our target audience.

We are looking for designs that incorporate the following specifications:

- Target Audience: [Define target audience]
- Design Elements: [Specific colors, patterns, or themes]
- Product Types: [List of merchandise items, e.g., t-shirts, mugs, etc.]
- Adaptations: [Any specific adaptations required for accessibility or functionality]

Please let me know if you are available to discuss this further. I believe your expertise will be invaluable in helping us create a successful line of products.

Thank you for considering this request. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]