

Notice of Lease Renewal

Dear [Tenant's Name],

I hope this message finds you well. This letter serves as a formal notification regarding the renewal of your lease for the property located at [Property Address].

Your current lease is set to expire on [Expiration Date]. We would like to offer you the option to renew your lease for an additional [Duration of Lease, e.g., year/6 months]. The new lease period would commence on [New Lease Start Date] and end on [New Lease End Date].

The new monthly rent will be [New Rent Amount], effective from the start of the new lease term.

Please let us know if you would like to proceed with the renewal by [Response Deadline Date]. If we do not hear from you by then, we will assume you do not wish to renew the lease.

Thank you for being a valued tenant. We appreciate your cooperation and look forward to your prompt reply.

Sincerely,

[Your Name]

[Your Contact Information]

[Date]