

End-of-Year Profit and Loss Statement

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Your Company Name]

Subject: Annual Profit and Loss Statement for [Year]

Summary of Profit and Loss

Description	Amount (\$)
Total Revenue	[Insert Total Revenue]
Cost of Goods Sold	[Insert COGS]
Gross Profit	[Insert Gross Profit]
Operating Expenses	[Insert Operating Expenses]
Net Income	[Insert Net Income]

Thank you for your continued support and partnership this year. We look forward to a prosperous year ahead.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]