

Trade Credit Application

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Subject: Trade Credit Application for Seasonal Business

Dear [Recipient Name],

We are writing to formally request trade credit terms with [Recipient Company Name]. As a seasonal business specializing in [briefly describe your business and products/services], we anticipate significant activity during the upcoming season and wish to establish a credit arrangement to support our purchasing needs.

Throughout the year, we experience fluctuations in demand; therefore, establishing a trade credit line with your company will allow us to manage inventory more effectively and enhance our growth potential during peak times.

We believe that our strong track record in the [specific industry] industry will assure you of our commitment to maintaining timely payments. Attached you will find our financial statements and references for your review.

We appreciate your consideration of our application. Please let us know if there are any further requirements or information needed to facilitate this process.

Thank you for your attention to this matter. We look forward to a mutually beneficial relationship.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]