

Trade Credit Application

Date: [Insert Date]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Company Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We, [Your Company Name], hereby apply for a trade credit account with [Recipient's Company Name]. As an established enterprise in [Your Industry], we are seeking to enhance our purchasing power and build a mutually beneficial business relationship.

Company Information:

- Company Name: [Your Company Name]
- Established: [Year Established]
- Business Type: [Business Structure]
- Tax ID Number: [Your Tax ID]

Annual Revenue: [Your Annual Revenue]

Number of Employees: [Your Employee Count]

Please find attached the required documents to support our application, including financial statements and references from our current suppliers. We appreciate your consideration of our request and look forward to the possibility of partnering with [Recipient's Company Name].

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]