

# Referral Partnership Agreement

Date: [Insert Date]

[Your Name] [Your Position] [Your Company] [Company Address] [City, State, Zip Code]  
[Email Address] [Phone Number]

[Partner's Name] [Partner's Position] [Partner's Company] [Partner Company Address] [City, State, Zip Code]

Dear [Partner's Name],

We are pleased to propose the establishment of a referral partnership between [Your Company] and [Partner's Company]. This agreement aims to enhance our business objectives through mutual referrals and collaborative efforts.

## 1. Purpose

The purpose of this partnership is to refer clients to each other, leading to increased business opportunities and enhanced client satisfaction.

## 2. Responsibilities

Both parties agree to refer potential clients to one another and uphold the highest standards of service.

## 3. Compensation

A mutually agreed compensation structure for referrals will be established (specify details here).

## 4. Duration

This agreement will commence on [Start Date] and will remain in effect until terminated by either party with a written notice of [number] days.

## 5. Confidentiality

Both parties agree to maintain confidentiality regarding shared information and client data.

We believe that this partnership can be beneficial to both of our organizations. Please review this proposal and let us know if you are interested. We would be happy to discuss any modifications to ensure mutual satisfaction.

Looking forward to your positive response.

Sincerely,

[Your Name] [Your Position] [Your Company]