

# Request for Partnership in Charity Work

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am [Your Position] at [Your Organization]. We are dedicated to [briefly describe your organization's mission and goals]. We believe that collaboration is key to making a significant difference in our community.

We would like to explore the possibility of partnering with [Recipient Organization] for a charity initiative focused on [describe the initiative or cause]. We believe that together we can multiply our impact and reach more individuals in need.

I would love the opportunity to discuss this potential partnership further and explore how we can work together. I am available for a meeting at your convenience, and I look forward to your positive response.

Thank you for considering this partnership opportunity. Together, we can make a difference.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]