

Union Negotiation Status Report

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Title]
[Company/Union Name]

From: [Your Name]
[Your Title]
[Your Union/Organization Name]

Introduction

This report outlines the current status of the ongoing negotiations between [Union Name] and [Company Name].

Negotiation Summary

- **Date of Last Meeting:** [Insert Date]
- **Key Issues Discussed:**
 - [Issue 1]
 - [Issue 2]
 - [Issue 3]
- **Current Proposals:**
 - [Union Proposal]
 - [Company Counterproposal]

Next Steps

We propose scheduling the next meeting on [Insert Date] to continue discussions on the outstanding issues.

Conclusion

We appreciate the efforts made thus far and remain committed to reaching a fair and equitable agreement.

Sincerely,

[Your Name]
[Your Title]

[Your Union/Organization Name]
[Contact Information]