

# Subject: Clarification Needed on Contract Clauses

Dear [Client's Name],

I hope this message finds you well. I am writing to bring to your attention certain clauses in the contract we are currently reviewing, which I find unclear and would like to discuss further to ensure mutual understanding and transparency.

Specifically, I am referring to the following clauses:

- Clause [Number/Title]: [Brief description of the unclear aspect]
- Clause [Number/Title]: [Brief description of the unclear aspect]

Could we schedule a meeting to discuss these points in detail? I believe that clarifying these clauses will facilitate a smoother collaboration moving forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,  
[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Contact Information]