

You're Invited to a Surprise Retirement Celebration!

Dear [Recipient's Name],

Join us as we celebrate the retirement of our beloved colleague, [Retiree's Name]. Let's make this a memorable occasion filled with laughter, love, and cherished memories!

Date: [Date of the Celebration]

Time: [Time of the Celebration]

Location: [Venue/Address]

This is a surprise party, so please arrive 30 minutes early to ensure we can surprise [Retiree's Name]!

Kindly RSVP by [RSVP Date] to [Your Contact Information].

Let's give [Retiree's Name] a beautiful send-off into this exciting new chapter of life!

Best regards,
[Your Name]