

# Partnership Agreement Letter

Date: [Insert Date]

[Partner's Name]

[Partner's Title]

[Partner's Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Partner's Name],

We are pleased to confirm our partnership agreement between [Your Company/Organization Name] and [Partner's Company/Organization Name] for media outlet collaborations. This letter outlines the terms and conditions of our partnership.

## Objectives

The objectives of this partnership are as follows:

- [Objective 1]
- [Objective 2]
- [Objective 3]

## Responsibilities

Each party agrees to fulfill the following responsibilities:

- [Your Company/Organization]: [Responsibilities]
- [Partner's Company/Organization]: [Responsibilities]

## Duration

This partnership will commence on [Start Date] and will continue until [End Date], unless terminated by either party with [Number] days notice.

## Confidentiality

Both parties agree to maintain the confidentiality of any proprietary information shared during the course of this partnership.

## Signatures

We look forward to a mutually beneficial partnership. Please sign below to indicate your agreement to the terms outlined in this letter.

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[Your Name]  
[Your Title]  
[Your Company/Organization Name]

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[Partner's Name]  
[Partner's Title]  
[Partner's Company/Organization Name]

Sincerely,

[Your Name]  
[Your Title]  
[Your Company/Organization Name]