

Warning: Trade Secret Misappropriation

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to formally address a serious matter concerning the misappropriation of our trade secrets. It has come to our attention that confidential information belonging to [Your Company Name] may have been disclosed or utilized without our authorization.

Our trade secrets are vital to the success and competitive advantage of our business, and any unauthorized use or disclosure is not only a violation of our trust but also a breach of applicable laws. We urge you to cease any activities that may infringe upon our proprietary information immediately.

If you believe that you have received this information in error or if you have questions regarding this matter, please contact us at your earliest convenience. Failure to address this issue may compel us to take legal action to protect our rights and interests.

We appreciate your immediate attention to this serious issue.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Phone Number]