

Copyright Infringement Notification

Date: [Insert Date]

To: [Infringement Party's Name]

Address: [Infringement Party's Address]

Dear [Infringement Party's Name],

I am writing to you on behalf of [Your Name/Your Company], the owner of the copyrighted material described below. It has come to my attention that you are using my copyrighted material without authorization.

Description of the copyrighted work:

- Title: [Title of the Work]
- Description: [Brief Description of the Work]
- Registration Number: [If applicable]

Infringing Material:

- Location: [URL or Location of the Infringing Material]
- Type: [Describe how it infringes, e.g., reproduction, distribution, etc.]

I request that you cease and desist from using my copyrighted material immediately. Please confirm in writing by [Insert Date] that you have removed the infringing material.

If you do not comply, I may have to take further action to protect my rights.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]

[Your Address]

[Your Email Address]

[Your Phone Number]