

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[School/Organization Name]

[School/Organization Address]

Dear [Recipient's Name],

I am writing to wholeheartedly recommend [Candidate's Name] for the coaching position at [School/Organization Name]. Having had the pleasure of working alongside [him/her/them] for [duration of time], I have witnessed [his/her/their] exceptional dedication, strong leadership skills, and ability to inspire students.

[Candidate's Name] possesses a deep understanding of [relevant subject or sport] and effectively communicates this passion to [his/her/their] students. [He/She/They] has a unique ability to connect with individuals from diverse backgrounds, fostering an inclusive and motivating environment.

Throughout [his/her/their] tenure at [Previous School/Organization Name], [he/she/they] successfully led several initiatives that improved student engagement and performance. [Provide a specific example or achievement here].

I am confident that [Candidate's Name] will bring the same level of enthusiasm, commitment, and creativity to [School/Organization Name] as [he/she/they] has demonstrated in [his/her/their] previous roles. [He/She/They] will undoubtedly contribute to the success of your program and positively impact the students.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions or need further information.

Thank you for considering my recommendation.

Sincerely,

[Your Name]

[Your Position]

[Your School/Organization Name]

[Your School/Organization Address]