

# Letter of Cultural Competency Development

Date: [Insert Date]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to share some exciting developments in our ongoing efforts to enhance cultural competency within our organization.

As you know, fostering an inclusive environment is paramount to our mission. We have recently implemented several training programs aimed at increasing awareness and understanding of diverse cultures. These initiatives are designed to equip our team with the skills necessary to engage respectfully and effectively with all individuals, regardless of their backgrounds.

Our first session, scheduled for [Insert Date], will focus on topics such as implicit bias, effective communication across cultures, and the importance of cultural humility. We encourage you to participate and take advantage of these valuable resources.

Additionally, we are forming a Diversity and Inclusion Committee, which will consist of team members from various backgrounds. This committee will help guide our cultural competency initiatives and ensure that all voices are heard.

We believe that nurturing a culturally competent workforce will not only enhance our work environment but also improve our community relationships and overall service delivery.

Thank you for your continued dedication to promoting a culture of inclusion. Please feel free to reach out with any questions or suggestions regarding our cultural competency development efforts.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]