

Request for Business Opportunity Analysis

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request a comprehensive analysis of potential business opportunities that may exist between our companies.

As [Your Company] continues to explore avenues for growth and collaboration, we believe that your insights and expertise would be invaluable. We are particularly interested in understanding [specific areas of interest or market segments].

We would appreciate it if you could conduct this analysis and share your findings with us by [insert deadline]. Your contributions would be crucial in shaping our strategic direction.

Thank you for considering this request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]