

Interdepartmental Partnership Proposal

Date: [Insert Date]

To: [Recipient's Name]

Department: [Recipient's Department]

From: [Your Name]

Department: [Your Department]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a partnership between our departments that I believe could greatly enhance our efficiency and productivity.

As you know, [briefly explain the context or background of both departments]. I propose that we collaborate on [specific project or initiative], which can leverage the strengths of both teams.

By working together, we can [mention benefits, such as shared resources, expertise, etc.]. I envision regular meetings to discuss progress and alignment on goals.

I would appreciate the opportunity to discuss this proposal further and explore how we can make this partnership successful. Please let me know your availability for a meeting.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]