

Supply Chain Obstacle Report

Date: [Date]

To: [Recipient Name]

From: [Your Name]

Subject: Supply Chain Obstacle Report

Overview

This report outlines the current obstacles encountered in our supply chain operations.

Details of the Obstacle

- **Obstacle Description:** [Description of the obstacle]
- **Date Identified:** [Date]
- **Location:** [Location of the issue]
- **Impact:** [Impact on operations]

Proposed Solutions

[Proposed solutions to address the obstacle]

Next Steps

1. [Next step 1]
2. [Next step 2]
3. [Next step 3]

Conclusion

We appreciate your attention to this matter and look forward to your guidance on the proposed solutions.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]