

# Request for Partnership

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Charity Organization's Name]

[Charity Organization's Address]

[City, State, Zip Code]

Dear [Charity Director's Name],

I hope this message finds you well. I am writing on behalf of [Your Organization's Name], an organization dedicated to [brief description of your organization and its mission]. We deeply admire the impactful work that [Charity Organization's Name] is doing in our community, particularly [specific project or initiative].

We believe that through a partnership, we can enhance our collective efforts to make a difference in the lives of those we serve. Our organization would like to explore potential collaboration opportunities that align with our missions, such as [suggest specific initiatives or programs].

We would be thrilled to discuss this in more detail at your earliest convenience. Please let us know when you would be available for a meeting or a call. Thank you for considering this partnership opportunity. We look forward to the possibility of working together to create a greater impact.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]